



STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL SERVICES
West Region

DDS

VACANCY

DATE: September 24, 2012

CLOSING DATE:

October 3, 2012

POSITION	Lead Developmental Services Worker
POSITION #	015536
LOCATION	Copper Valley GH - Cheshire
SCHEDULE	2nd Shift - Tuesday, Wednesday, Thursday, Friday, Saturday 2pm-9pm; RDO's Sunday, Monday

<input checked="" type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	Hours Per Pay Period	<input type="text" value="70"/>
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DESCRIPTION OF DUTIES

Duties consistent with the Lead Developmental Services Worker job specification. Leads Developmental Service Workers on an assigned shift in implementation of residential living program for clients in a cottage, wing or other living quarter; oversees and may participate in general care of assigned living quarters and care, feeding, clothing and treatment of clients; directs and advises staff on implementation of clients daily teaching strategies; assists in evaluating performance of residential program within living quarters; confers daily with staff on routine operational, disciplinary and special problems; implements policies, programs and operational procedures in accordance with state and federal regulations and with regard to needs of clients; participates in caring for and instruction of clients in their activities of daily living; confers with parents concerning clients status; may administer selected oral medications with appropriate training; may complete a variety of reports, notes, logs, requisitions, etc.; may design and write residential living programs; may provide orientation and in-service training to subordinate staff; may order, secure and distribute supplies and equipment for program functioning and clients personal needs; may attend interdisciplinary team meetings; may arrange for appropriate support services such as housekeeping, maintenance and laundry; may administer first aid in emergency situations; may serve as backup for Supervising Developmental Service Worker; performs related duties as required.

EXPERIENCE & TRAINING

General Experience	One (1) year of experience working with the developmentally disabled at the level of Developmental Services Worker 2.
Special Requirements	Incumbents in this class may be required to be bilingual or fluent in American Sign Language. Incumbents in this class may be required to travel.

NOTE DDS Employees: to view additional postings; please visit the new DDS Intranet site - Inside DDS – at www.ct.gov/ddssi and click Job Opportunities at the top of the page.

TO APPLY: Please complete a State of Connecticut Application for Examination or Employment (CT-HR-12) including the Position # and a copy of your most recent performance appraisal **by 11:59pm on the closing date indicated above.** Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

SEND APPLICATIONS TO:

Department of Developmental Services – West Region
Rowland Government Center, 55 West Main Street, 4th Floor
Waterbury, CT 06702
Attn: Human Resources Recruiter

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Telephone (203) 574-8814 Fax: (203) 574-8857